



Revs Health & Fitness Member Instruction Guide – Client Portal Class Bookings

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1. Login to Your Client Portal







2. Reset Password

*Please follow the below instructions.

If you require assistance resetting your account password, please give us a call on **(07) 5587 9011** or email <u>fitness@seagullsclub.com.au</u> and our friendly reception team can manually reset it for you.

#	Process Step	Description/Image
1	Click 'Forgot password?' (circled Red) located under the password field.	Been here before? Sign in. Sign in with your email Login Password o Remember me Forgot password? Login O
2	Enter your email and click 'Submit.'	Enter your email to retrieve your password Email Back to login Submit
3	You will receive an email with instructions on how to reset your password. Click on the link in the email.	Cient Portal Password Reset Prove: Rev at Seguils - Chinese Braaguilschub.com.au- Date: 22 Echungy 2024 at 12:3416 pm AEDE Subject: Cient Portal Password Reset Subject: Cient Portal Password Reset

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#	Process Step	Description/Image	
4	When you click on the link, you will be prompted to enter a new password in the two fields and click 'Submit.'	Set your password New password New password confirm Back to login Submit	•
5	A message will appear that says your password has been changed. You can then log in using your new password.	Been here before? Sign in. Sign in with your email Login Remember me Login	Orgot password





3. Book & Manage Group Fitness Classes

3.1 Book Classes

#	Process Step	Description/Image
1	Once you have logged into your account, click on 'Book' at the top of the page.	Elasses Creche
	You will then be able	Any dass (a) Any tarane (a) Any zone (b) (b) Reset
		€ <u>27/2</u> ^{10,007} ^{10,007} ^{10,007} ^{10,007} 27/0 ⊕
2		Book row 0 At minutes 0 Tamis Lyford Book row
2	available on a	98.30 AM Paleos 0.60 mm.ds: 0.50 mm.d (ling) Book daw 98.30 AM February 2000 0.00 mm.ds: 0.50 mm.d (ling) Book daw
	particular date.	55.00 M Voga 0 66 model 0 lacmin Res Book new
		66-00 PM LestMite Bodysump © 010mmutes © Sunday Wilding Book new
3	Use the filters to search for a specific class or instructor. You can also type the name of a class when you drop down 'Any Class' and enter in the 'Search' field. Click on the date (circled Red) that you would like to book.	Tuesday 27/02 Wednesday 28/02 05:00 AM Spin45 08:30 AM Pilates Any class Any trainer Any zone ①
4	Select the class and click 'Book now.'	D6:00 AM Spin45 © 45 minutes © Terms Lyford Book now
5	The class will be highlighted when confirmed.	D6:00 AM Spin45 @ Tams Lyford Cancel booking





3.2 View Upcoming Classes & Past Bookings

#	Process Step	Description/Image
1	Once you have logged into your account, click on 'My Bookings' to view reserved classes for the next 7 days.	E Book E Shop C My Bookings E Account
2	You can add the booking to your Outlook, iCal or Google Calendar (circled).	Next 7 days
3	Click 'Show past bookings' to view previous bookings (circled).	Reserved classes Next 7 days 06:00 AM - 06:45 AM Spin45 27/02/2024





3.3 Cancel Classes

#	Process Step	Description/Image
1	Once you have logged into your account, click on 'My Bookings. '	Book Shop C My Bookings E Account
2	Select the class you want to cancel and click 'Cancel booking' (circled Red).	Reserved classes Next 7 days 06:00 AM - 06:45 AM TUESDAY 27/02/2024 Spin45
3	The class will be removed from your bookings.	Reserved classes Add to my calendar You don't have any booked classes in the future